

NHAEOP

New Hampshire Association of Educational Office Professionals
www.nhaeop.org



New Hampshire Association of Educational Office Professionals *2012 Administrator of the Year*

The New Hampshire Association of Educational Office Professionals is proud to present its annual Administrator of the Year Award program. NHAEOP is pleased to have this opportunity to continue the tradition of recognizing an excellent administrator who demonstrates exemplary membership and leadership through active participation in district activities, a commitment to learning and student achievement, uniting community resources, recognizing and encouraging staff excellence, and celebrating achievements.

A selection committee reviews the complete and timely submitted nomination packets to identify the 2012 Administrator of the Year. The selected nominee will be notified upon the completion of the review process and honored at the annual NHAEOP conference being held at the Attitash Grand Summit Hotel in Bartlett, NH on May 3, 2012. More information will be given the recipient at a later date.

Applications must be postmarked on or before March 3, 2012. Applications submitted after that date will not be considered.

Please forward applications to: Jodi Lamoureux. If you have any questions, please e-mail Jodi at jlamoureux@interlakes.org.

PLEASE READ CAREFULLY AND FOLLOW THE GUIDELINES

Nomination form must be postmarked by March 3, 2012 and mailed to:

Jodi Lamoureux, Chairman
SAU2
103 Main Street, Suite 2
Meredith, NH 03253

1. Candidates must be nominated by a current NHAEOP member.
2. Candidates may be nominated individually or as a representative from an individual school district.
3. Two (2) copies of the application and a maximum of three (3) letters of recommendation must be submitted. Applications or accompanying materials will not be returned.
4. All candidates and the sponsoring individual association/school district will be notified immediately after the committee's decision.
5. The recipient will be honored at the annual NHAEOP Conference to be held:

Location: Attitash Grand Summit Hotel, Bartlett, NH

Date: May 3, 2012

Eligibility

1. Candidate must be currently employed as an educational administrator in the state of New Hampshire.
2. Candidate must be a member of the state and/or national educational association representing his/her administrative position.

Criteria for Judging

- 25% - Recommendation from sponsoring person/group
- 25% - Support of and encourage growth for educational office professionals
- 25% - Three letters of recommendation
- 10% - Personal contributions and achievements in education
- 10% - Membership/Leadership responsibility in professional associations
- 5% - Personal contributions and achievements in fields outside of education

Note: If you have any questions, please contact:
Jodi Lamoureux, Chairman
Phone: 603-279-7947
Email: jlamoureux@interlakes.org

